

## OPEN SPACE PROCESS WORKING TOGETHER AND LEARNING FROM EACH OTHER

### Rules

1. **Whoever is there is the right group.**
2. **When it starts is when it starts.**
3. **Whatever happens is all that could have happened.**
4. **When it's over, it's over.**

***The Law of Two Feet: "If you find yourself in a situation where you are not contributing or learning, move somewhere where you can."***

Step 1: Participants take a sheet of paper and write down suggested topic, issue or activity; name of convener(s); room location; length of session; and start time.

Step 2: Participants make a short public announcement about the topic or activity they are willing to lead or discussion they are willing to begin.

Step 3: Sheets of paper are placed on the wall for all to see.

Step 4: The Games Begin—participants sign-up for sessions they are interested in and any potential time conflicts are worked out by participants. Don't forget to find a notetaker for your session.

Step 5: After your session finishes, the volunteer notetaker should go to the laptop table and type in the highlights of your session so they can be included in the overall proceedings.

### SUGGESTED TOPICS/ISSUES/ACTIVITIES

1. **Share/Teach:** Please list a topic, issue or activity where you would love to share your experiences or help others who have a similar concern. Be brief.

Would you be willing to lead or co-lead the discussion?  
How much time will you need for this topic?

2. **Learn/Listen:** Please list a topic, issue or activity you would like to learn more about. Be brief.

Would you be willing to help begin the discussion?  
How much time will you need for this topic?