

Position Announcement

National Clearinghouse for English Language Acquisition (NCELA) Director

The National Clearinghouse for English Language Acquisition (NCELA), a project of the Department of Education that is administered by the Office of English Language Acquisition (OELA), is seeking a Director who has demonstrated leadership and content expertise in the education of English Learners (ELs) in grades pre-K through 12, and has significant project management experience.

RESPONSIBILITIES

- Assist with implementing OELA's vision, leadership, and strategic direction to elevate the status of ELs in alignment with systemic frameworks.
- Apply research knowledge, content expertise, and commitment to strong evidence-based approaches to the design of OELA and NCELA products and projects. Emphasis should be placed on the new ESSA/Title III requirements and the Department of Education's priorities on equity and access, with a particular focus on different student subgroups within the EL domain.
- Design and develop resources, tools, and technical assistance that are responsive to the needs of OELA, with specific focus on early learning, dual language instruction, parent/family engagement, and other topics as needed, using What Works Clearinghouse evidence level.
- Manage and contribute to the development and dissemination of tools that emphasize English language development and academic achievement. These tools may be produced internally, by consultants, or in collaboration with partner organizations.
- Establish and maintain procedures to support a work environment that expects high-quality work; fosters and encourages collaboration; and demonstrates a commitment to ELs.
- Monitor NCELA staff's work priorities and assignments; provide opportunities for all staff to grow, develop, and take appropriate initiative; and provide construct feedback to all staff.

EDUCATION

A doctoral degree or progress toward the degree in Applied Linguistics, Language Testing, Second Language Acquisition, or a closely related field is required.

EXPERIENCE

- Five years of experience in the area of K-12 EL teaching, research, or management
- Three years of experience in the federal contract environment
- Strong evidence regarding strategic thinking and problem solving

OTHER REQUIREMENTS

- Handle multiple tasks, and establish and meet deadlines for self and for staff.
- Maintain a broad political and technical understanding of current trends in EL education, assessment.
- Practice strong administrative skills, including the ability to prioritize needs and resources for staff as well as for work assignments.
- Possess excellent verbal and written communication skills.
- Show the desire and ability to work well in a collaborative environment.
- Demonstrate the ability to support the professional growth and development of both experienced and less experienced staff.

Send a resume and cover letter to: jobs@leedmci.com